

BY-LAWS UMINA SURF LIFE SAVING CLUB INC.

ADMINISTRATION

1) MAKING, REPEALING AND AMENDING BY-LAWS

A general meeting of the Club may, by resolution, make by-laws, not inconsistent with Club and Surf Life Saving Australia Rules, for or with respect to any matter that by these rules is required or permitted to be prescribed by by-laws, or that is necessary or convenient to be prescribed for the just and efficient administration of the Club.

A by-law shall, until repealed or amended and after any amendment, as amended, be binding.

A by-law that is made repealed or amended only by a notice of motion in accordance.

A by-law that is made, repealed or amended shall be posted on the Club notice board within 7 days of such making, repealing or amending and remain so posted for one month.

It will be noted that a Committee appointed by the Clubs Board of Directors will review the By-Laws of Umina SLSC Inc triennially.

2) OFFICERS OF THE CLUB

The Club may elect the following Honorary Officers who shall have no voting rights and who need not be members of the Club:

- Patron/s
- Solicitor
- Auditor
- Chaplin

These officers shall be invited to attend Annual and Special General Meetings and have the right if they choose to speak or express opinions on business conducted at those meetings.

3) DUTIES OF OFFICERS – AS APPOINTED IN LINE WITH THE CURRENT ORGANISATIONAL CHART.

ADMINISTRATION

All position listed under this Directorship report to the Director of Administration

Office Manager:- To answer and ensure telephone is attended at all times whilst on duty, to collate, produce and distribute the members newsletter, to update and maintain Surfguard as required, to collect, collate and record all incoming and outgoing mail, filing of records and correspondence, to prepare and despatch all correspondence, mass mail and any associated member literature or other literature, maintain Umina Surf Club Web Site & Calendar, all as per detailed position description

Membership Officer:-

Duke of Edinburgh Co-Ordinator:- To liaise with the youth in the club on the Duke of Edinburgh program and advise on what they are required to do and their achievements for completing the course. Organise, attend and monitor field trips and student's progress on all levels.

Youth Development Officer: - Co-ordinate all youth related applications for programs within the Club, Branch, SLSNSW and SLISA, Act as primary contact for all youth related matters within the Club, all as per detailed position description

Publicity Officer: - Place all required public notices in the media as required by the Board of Directors, Place in the media all major club and club member's achievements, all as per detailed position description.

JAC Representative: - A member of the Junior Activities department to attend meeting as required.

Member Protection Officer: - Ensure the safety and welfare for Club members, Assist in grievance and complaints resolution, Awareness of Child Protection, Anti-Harassment and Discrimination, Codes of Conduct, Member Protection and other relevant policies, Liaise with members of the Club, President and other bodies, all as per detailed position description

OCC Health & Safety: - Ensure the Surf Club Work Health, Safety & Rehabilitation systems are up to date, oversee risk management procedures, maintains injury reporting, Refers to SLSNSW Guidelines for Safer Surf Clubs for further procedures and details on how to implement this job, as per detailed position description

Registrar: - As the Senior Registrar, you will be responsible for the accurate and timely registration of nippers/ Patrolling members and all other senior members and their families, Enter and record all registrations and subsequent information into the recognised SLISA Surf guard system, Update on SLISA surfguard of renewing Membership setting out in detail the name and address of every Member of the Club, data and year Members joined the Club, all as per detailed position description.

Social Media: - Place in the media all major club and club member's achievements, keep members informed as required of club activities, Investigate and maintain any other forms of media [such as USLSC Facebook page, USLSC website News page] that may be necessary to convey information to members and the community.

FINANCE

All position listed under this Directorship report to the Director of Finance

Office Manager: - Receipting and processing of monies received through gateway on club accounting program, Venue Hire invoicing and receipting of monies, as per detailed position description.

Accounts Receivable / Payable: - Processing of invoices and filing on club accounting program. Processing of cash banking's.

Kitchen Co-Ordinator: - Responsible for all operations of the Club Kitchen use including rosters for manning Sunday nights sips, annual events i.e. Christmas & Good Friday functions and setting menu, ensuring supplies are up to date, holder of current Food Handling certificate, ensuring the kitchen is always left clean and tidy, as per detailed Position Description

Events / Social Co-Ordinator: -

Merchandise Co-Ordinator: - Responsible for all operations of the Club Merchandise, being available on Sundays as per timetable for sales to members, knowledge of the clubs accounting package, and stocktaking, as per detailed Position Description

Sponsorship Co-Ordinator: - Work with Director of Finance on existing and new club sponsors.

Grants Officer: - Work with Director of Finance on Grant submission's as they become available for the club needs. Keep up to date on availability of grants and sources.

Bar Manager: - Responsible for all operations of the Bar including rosters, ensuring supplies are up to date, liaising with Function Manager, holder of current Responsible Serving of Alcohol certificate, as per detailed Position Description

Functions Manager: - To liaise with all clienteles in relation to the use of Umina Surf Life Saving Clubs Venue area, to complete reporting to Director, organise appropriate staffing, to liaise with Director of Facilities and/or President of Umina Surf Life Saving Club re maintenance as required, as per detailed Position Description.

Bar Staff (Paid): - Current holder of Responsible Service of Alcohol Certificate, ensure all RSA guidelines are being met when working, per detailed position description.

Bar Staff (Voluntary): - Current holder of Responsible Service of Alcohol Certificate, ensure all RSA guidelines are being met when working, to attend rostered Voluntary Bar duties as per seasonal Bar Roster, as per detailed position description,

Cleaning Staff (Paid): - To ensure the club upstairs area is cleaned regularly and/or as required. Report any damage to Director

DIRECTOR OF LIFESAVING

All position listed under this Directorship report to the Director of Lifesaver

Deputy Director of Lifesaving: - Reports directly to the Director of Lifesaving, Develop skills/attributes and understanding of the Director of Lifesaving role (succession planning), Assist and support the Director of Lifesaving (as delegated too), Exercise Director of Lifesaving role in the absence of Director of Lifesaving as per detailed position description

IRB Captain: - Works with Director of Lifesaving and Director of Education and Training, Coordinate pre-season servicing of all power craft in preparation for annual gear and equipment inspections, Ongoing coordination of servicing/repair of power craft, Support and promote power craft training in consultation with Chief Training Officer, Responsible for housing/storage of power craft, Ensure adherence of all power craft to SOP (including complementary equipment), as per detailed position description

First Aid Officer: - Works with Director of Lifesaving and Director of Education and Training, maintain a fully stocked First Aid/Oxygen/AED Kits and First Aid Room (plus backup supplies) as per SOPs, Prepare first aid equipment and room for annual gear and equipment inspection

Gear Steward: - Responsibilities and Duties as set out in the Appendix to the SLISA Club Guide as prescribed from time to time. In addition, the Lifesaving Gear Coordinator shall: - Organise to repair or replace any lifesaving equipment damaged, keep a record of Lifesaving Gear and their Gear Number and ensure that this is updated in SLISA Surf guard.

Patrol Captains: - Reports directly to Director of Lifesaving, Good awareness and understanding of SLSNSW Lifesaving Standard Operation Procedures, Operate and manage the lifesaving capability and response as per the Patrol Operations Manual, be aware of and abide by the Local Government Act, Ensure the correct recording of information in log books, report forms etc., as per detailed position description

Training & Education Rep: - A member of the Training and Education Department to attend meeting on its behalf.

Emergency Lifesaving: -

Radio Officer: - Reports directly to Director of Lifesaving, Pre-season servicing/programming check of all radios in preparation for annual gear and equipment inspection, Ongoing coordination of radio servicing/repair in accordance with SOPs, as per detailed position description.

DIRECTOR OF EDUCATION AND TRAINING

All position listed under this Directorship report to the Director of Education and Training

Lead Trainer – IRB

Lead Trainer – Junior Activities

Facilitator

Training Officer: - Conduct training as directed by the Director of Education and Training, Conduct training using SLISA/SLSNSW endorsed resources only, Comply with all rules, regulations and requirements as documented in the Training Division SOP and/or relevant Legislation, ensure your VET Logbook is maintained with details of all training activities undertaken and other associated activities, as per detailed position description

Assessors: - Hold current SLS Assessors accreditation, work within the Training Department.

DIRECTOR OF FACILITIES

All position listed under this Directorship report to the Director of Facility.

Occ and Safety Officer: - As per Description under Director of Administration

Property and Asset Officer

Building Maintenance Officer: - Organise general maintenance on the Surf Club and instructed by the Director of Facility

Special Projects (including Lease negotiations)

Handyman: - General Handyman Duties within Umina Surf Club and its surrounds all as per listed Duties

DIRECTOR OF SURF SPORTS

All position listed under this Directorship report to the Director of Surf Sports

Head Coach – Water: - Responsible for Administration Development and Implementation of all Water Based Competition Training within Umina Surf Life Saving Club, as per detailed Position Description.

Head Coach – Beach: - Responsible for training, control and discipline of club beach members and teams. Assist in Team selection as needed.

Head Coach – Juniors

Lifesaving Event Coach

Masters Team Coach

Pool Rescue Coach

March Past Coach

R & R Coach

Open Team Manager

Touring Team Manager

JAC Rep: - A member of the Junior Activities department to attend meeting as required.

Ski Captain: - Shall be responsible for the care and maintenance of the Ski area and shall only permit members to use Skis as laid down by Club policy.

Board Captain: - Shall be responsible for the care and maintenance of the Board area and shall only permit members to use Boards as laid down by Club policy, responsible to the in-house Board register, Board Sponsorship and Board Lease programs.

Boat Captain: - Responsible for the maintenance and moving of the Club's boats and equipment and shall be responsible for training members of the crews and shall carry out such other duties relating to the boat as the committee shall direct from time to time.

Officials Co-Ordinator: - To maintain a register of current club officials and rostering for carnivals as per guidelines with SLS.

Carnival Organiser: -

IRB Racing Manager: -

Carnival Entries Senior / Junior: - Co-ordinate all carnival entries ensuing cut off times are met and carnival guidelines.

DIRECTOR OF JUNIOR ACTIVITIES

All position listed under this Directorship report to the Director of Junior Activities

Junior Registrar:- As the Junior Registrar, you will be responsible for the accurate and timely registration of nippers/ Patrolling members and all other senior members and their families, Enter and record all registrations and subsequent information into the recognised SLSA Surf guard system, Update on SLSA surf guard of renewing Membership setting out in detail the name and address of every Member of the Club, data and year Members joined the Club, all as per detailed position description.

Junior Activities Administration

Team Manager

Water Safety Co-Ordinator: - This position whilst under the Director of Junior Activities they are to communicate with the Director of Lifesaving and/or Patrol Captain when condition require. Must be qualified and proficient in the SLSA BM Certificate II in Public Safety (Aquatic Rescue), Be responsible for water safety and ensure it meets the prescribed and assessed requirements, conduct risk assessment using one of the tools available:

NOTE: that the lifesaving Patrol Captain/Lifeguard is the ultimate authority on the beach, be aware at all times of the safety and welfare of those involved in the activity and act immediately if they have safety concerns; as per detailed position description.

Gear Steward: - Coordinate the correct assembly of gear and equipment for Sunday nippers and Carnivals, liaise with Board Captain on reporting of repairs of gear and equipment, Responsible for the security and return of all gear and equipment, at the conclusion of the competition ensure all gear and equipment is accounted for, cleaned and properly stored.

Officials Rep: - Representative on behalf of club officials to attend meetings as required.

Age Managers / Secretaries: - Ensure the safety and well-being of the group, be a positive role model, to further their knowledge of surf lifesaving, Liaise with Youth Development Officer and Club Committee, Complete Age Managers course

Rookie Co-Ordinator: - To Co-Ordinate all Rookies within the clubs Rookie program The Rookie Lifesaver Program is aimed at developing our future surf lifesavers in the areas of surf education, beach management and related career paths within the surf lifesaving movement.

Juniors Head Coach

Board Captain: - As per description under Director of Surf Sports

4) APPOINTMENT OF SUB-COMMITTEES

Board of Directors may elect to appoint any of the following sub-Committees to ensure the efficient running of the affairs of the Club: -

- Life Membership
- Judiciary
- Other Sub – Committee as Required

5) EX-OFFICIO MEMBERS

The President shall be ex-officio member of all Committees except as otherwise may be determined.

6) NOTICES OF MOTION

Notices of Motion in relation to special Resolutions must be in the hands of Director of Administration at least 7 days prior to the date of the meeting. A copy of which is to be displayed on the Club website, at least 7 days prior to said hearing.

7) ANNUAL REPORT

The Annual Report shall be prepared under the direction of Director of Administration and presented for adoption at the Annual General Meeting.

The report shall contain those requirements stated in Constitution.

8) SUBSCRIPTION'S AND MEMBERSHIP

- (a) The annual subscription / membership for each year shall be due and payable in advance before the commencement of the Annual General Meeting in each year should the member wish to vote at that meeting, and shall be in respect of the year then ensuing and no member shall be entitled to be elected to office or permitted to vote until fees for the ensuing season, together with any other financial fees in arrears due, have been paid. Any member failing to pay their subscription by Third weekend in October will relinquish any privileges of the club so long as the subscription remain in arrears and at the discretion of Board of Directors, if the arrears are not paid by that date membership may be terminated.
- (b) Any member wishing to compete, or train also including Lifesaving or Nippers activities must have paid their annual subscriptions and any arrears prior to engaging in competition for the Club, and no later than the third weekend of October.
- (c) All membership fees must be accompanied by the application or online application as set down by Surf Life Saving Australia.
- (d) All members wishing to compete at carnivals and where a entry fee is required to be paid by the said member, this shall be done prior to the entry being submitted

9) CLUB COMMUNICATION

- a) Media: - All club communication to be done through the club approved Media outlets being Umina Surf Club Website, Umina Surf Club Newsletter and Umina Surf Club Members Communication – Facebook
- b) Notice of Meeting Dates to be set at AGM

10) POLITICS, RELIGION AND FULL INCLUSION

- (a) The Club shall be strictly non-political and non-sectarian and shall not directly or indirectly allow to be introduced at any meeting any matter intended or likely to support or attack any cause in any political or religious controversy, actual or potential.
- (b) Any member who publicly participates in any political gathering or meeting, or who publicly makes any political statement, express or implied, shall not act or suffer to be done, so as to indicate that the views expressed are those of the Club.
- (c) Respect the cultural and religious practices of families who access SLS services, programs or events.

11) RULES, BY-LAWS AND REGULATIONS

A copy of the Rules, By-Laws and Regulations shall be readily available from the Director of Administration at all reasonable times and each member shall be deemed to have read them and to have agreed to accept them. A copy of same will be placed on the website.

12) PROCEDURES AND RULES OF DEBATE

- (a) Whenever the Chairperson rises during debate, the member then speaking shall be silent and resume his seat.
- (b) In the case of any remark considered by the Chairperson to be offensive or imputing improper motives, the Chairperson may call upon a speaker to withdraw and apologise.
- (c) The Chairperson may call a member to order. If such member persists in being disorderly, the Chairperson may call upon such member to withdraw from the meeting.
- (d) It shall not be permissible to dispute the Chairperson's rulings, or move a motion of dissent from a ruling, on matters of procedure or points of order.
- (e) Any member desiring to speak shall stand up and address the Chairperson.
- (f) If two or more members rise to speak at the one time, the Chairperson shall decide who is entitled to priority.
- (g) The meeting may decide that a particular person shall or shall not be heard, provide that a motion of this nature shall not be debated.
- (h) No member shall interrupt another member who is speaking except to raise a point of order.
- (i) No member shall digress from the subject under consideration.
- (j) No member shall use unbecoming words.
- (k) During the debate a member may raise a point of order whereupon the member then speaking shall be seated until the point of order, is ruled upon by the Chairperson.
- (l) It shall be competent for any member to move a motion of dissent from the Chairperson's ruling other than on matters of procedure and points of order. The mover of a motion of dissent shall concisely state the point. The seconder and Chairperson only may then speak to the motion.
- (m) At any point during the debate, a member may move "that the question be now put". Provided the Chairperson is satisfied that reasonable time for debate of the original motion has been allowed, the motion shall then be put without debate - it need not be seconded. The motion may be applied to an amendment, in which case it is the amendment which is immediately put to the vote. It shall not be competent for the mover, seconder to move "that the motion be now put".
- (n) If carried, the original motion shall be put to the vote without further debate except that the mover thereof shall have the right of reply - if lost, the debate may proceed.
- (o) A member may move the adjournment of the debate to a subsequent meeting. If a motion for adjournment is lost, the mover thereof shall not be allowed to speak again on the question under debate. If carried, the mover shall have the right of resuming debate at the ensuing meeting and the mover of the original motion shall have the right of reply.

- (p) The mover of a motion shall not occupy more than ten minutes nor any other speaker more than five minutes, provided that the meeting may, by resolution, without debate, grant an extension of time to any speaker.
- (q) No member may speak more than once to a motion except with the Chairperson's permission, in explanation or reply, or to ask a question but may speak again on any amendment to the motion.
- (r) The mover of a motion's right of reply shall be exercisable at the end of the debate.
- (s) The mover of an original motion must get the consent of the seconder, and the approval of the meeting, before making any alteration to the wording of his motion.
- (t) Any member (other than as provided in sub-clause (v)) may move an amendment to a motion, provided it is not a direct negative of the motion proposed to be amended.
- (u) The mover or seconder of a motion may not move or second an amendment to it but may speak on any such amendment and vote in favour of it.
- (v) A particular member may move or second one amendment only to each motion but may speak on amendments moved by others.
- (w) An amendment having been moved, it shall not be competent to move any further amendment, provided that notice may be given of intention to move a further amendment when the previous amendment has been determined. Only one amendment can be considered at one time.
- (x) If there is an indication of more than one amendment to be brought forward the mover of the original motion may elect to reply at the end of the debate on the first amendment.
- (y) The mover of an amendment has no right of reply.
- (z) A member who formally seconds a motion or amendment without speaking may speak in support at a subsequent stage of the debate.
- (aa) Amendments shall be put to the meeting before the motion is put and shall be committed to the meeting in the order in which they are received.
- (ab) When an amendment is carried the motion as amended becomes the motion before the meeting.
- (ac) Motions and amendments can be withdrawn only when a majority of those present at the meeting consent. A motion for withdrawal is open to debate, which, however, must be confined to the matter of withdrawal.
- (ad) If, after a motion has been determined, it is considered in the general interest that the matter be re-opened for discussion before the termination of the same meeting, the meeting may, by a two to one majority vote, order its recommittal.

13. CLUB APPAREL

Apparel, other than that referred to in Constitution 32 Clause 9 and bearing the Club's name, shall require the approval of Board of Directors.

LIFESAVING

1. PATROLS

- a. All members eligible to patrol, other than those who are exempt from patrol duties and those to whom leave of absence has been granted by the Board of Director, shall patrol Umina Beach during the patrol season and at such hours as may be determined by the Central Coast Branch of Surf Life Saving Australia. Patrolling by members shall be in accordance with Regulation No.74.

2. AREAS PATROLLED

- a. Umina SLSC shall patrol for the purpose of Public Safety, the portion of the beach also known as Ocean Beach between Berith Street, west to the extremity of the beach.

3. FITNESS OF PATROLLING MEMBERS

- a. All Probationary and Active Members of the Club shall maintain a level of fitness satisfactory to the Director of Lifesaving

4. REGULATIONS FOR PATROLS

- a. The composition of hours for beach patrols shall be determined by the SLSCC Director of Lifesaving.
- b. The Club shall perform patrols during the season on Saturdays, Sundays and Public Holidays.
- c. The composition of hours of duty of beach patrols may vary depending on bathing population and other relevant factors to thus ensure proper surveillance and protection is offered to beach users.
- d. Aerial services, offshore and inshore rescue craft and radio facilities shall be available for duty as adopted in the SLSNSW Standard Operation Procedures or as determined from time to time by the Director of Lifesaving and shall be in addition to other patrols.
- e. Special circumstances from time to time may make it necessary that the Club be required to provide patrols outside of the patrol season.
- f. Patrols may be extended on the direction of the Director of Lifesaving during the period of daylight saving where he deems necessary.
- g. Patrol Members must complete their rostered patrols.
- h. Patrol Members must wear FULL patrol uniform of the total duration of his patrol. The patrol uniform will be supplied by the Club; this will include a patrol cap for all new Active patrolling Members. The patrol uniform shall be as per the SLSA Uniform Policy www.slsa.com.au.
- i. Members absenting themselves from any rostered patrol may be liable for penalties as set by the Board of Lifesaving.
- j. Patrol Members shall arrive a minimum of 30 minutes prior to the commencement of patrol/service, to ensure that the patrol area is set up on the allotted 'start' time.
- k. Before the patrol commences duty, the Patrol Captain shall detail the position each member will take in the event of a rescue.
- l. Members of patrols are should not leave their patrol unless in extenuating circumstances and must obtain permission from the Patrol Captain.
- m. Patrol Captains, at their discretion, shall put their squad through the resuscitation methods, also rescue drill and surf awareness at every rostered patrol.
- n. A Member is permitted to appoint a substitute in his place when unable to patrol. The substitute Member must hold the same qualifications as the Member requesting the substitute so that his "patrol" duty is covered. The Member appointing such substitute will be responsible in the event of the substitute not attending unless the Members Portal (SLSA) has been completed. The Member requesting the substitute must inform his Patrol Captain.
- o. A Member who fails to attend his rostered patrol must 'make up' that patrol within that calendar month. If it is the last weekend of the month, he shall complete the 'make up' patrol within the next calendar month.
- p. If any Member does not complete his 'make up' and/or penalty patrol hours he shall be asked to meet with the Director of Lifesaving to discuss circumstances. If further action needed this will be ratified by the Club's Executive Committee.
- q. Penalty patrol hours shall not be used in calculating personal patrol hours.
- r. Patrol hours required for Competition will be in accordance with SLSA requirements.
- s. A Member who is eight (8) hours or greater in default will not be permitted to compete at any surf carnivals until he/she has rectified their patrol hours or met with the Director of Lifesaving on their circumstances.
- t. Members desirous of transferring from one patrol to another will only do so with the consent of the Director of Lifesaving.

- u. In the event of a patrol having finished its term of duty and the succeeding patrol having failed to relieve it, the Patrol Captain shall leave sufficient personnel on patrol to carry on efficiently until he reports to the Director of Lifesaving or Deputy Director of Lifesaving.
- v. The morning patrol on duty shall see that all lifesaving equipment is placed on the beach in its correct position. The afternoon patrol on duty shall return all equipment in a clean condition to the Club and store it correctly and ready for immediate re-use.
- w. Members shall do as requested by their Patrol Captain, either in the actual work of lifesaving or any other duty the Patrol Captain may deem fit.
- x. Patrols are responsible for the cleanliness of the Clubhouse at all times whilst on patrol.
- y. Patrol Captains/Vice Captains desiring of obtaining a substitute can only secure a Captain or Vice-Captain from another patrol.
- z. Members may be requested for patrol by a member of the Executive Committee or Patrol Captains where necessary.
- aa. The Director of Lifesaving shall have the discretion to exempt from patrol duties, members he considers warranting exemption. In accordance with regulation (8.2 e)
- bb. Members requesting exemption need to submit the request in writing to the Director of Lifesaving.
- cc. All patrolling Members must be proficient in accordance with proficiency tests as laid down by the Association.
- dd. Be conversant with the Local Government Ordinance relating to the powers of Surf Clubs, Lifeguards. The utmost discretion should be used in all dealings with the general public.

FINANCE

1) LIQUOR LICENCING

- a) Liquor shall not be brought to the Club premises by any person except with the permission of the Executive Committee.
- b) When liquor is provided on the Club premises it shall only be at the direction of the Bar Manager/Licensee and only RSA Holders are to be used to serve the liquor. The Bar Manager Licensee can appoint at his/her discretion a responsible RSA holder to stand in for him/her if the need arises when the Bar Manager /Licensee is unable to be present on the premises.
- c) Liquor will not be supplied to any intoxicated person.
- d) Liquor will not be supplied to any person under the age of 18.

2) AUTHORITY SIGNATURE OF BANK ACCOUNT

The signatories of Umina S.L.S.C. Inc. shall be the President, Director of Administration, Director of Finance and or Director of Lifesaving: any two of the above or any two people duly authorised by the Executive Committee.

PROPERTY

PREMISES AND PROPERTY

- (a) The security of the Surf Clubhouse shall be vested in the Executive Committee.
- (b) The Director of Finance shall have custody of all keys and will be responsible to the Executive Committee for the proper allocation of them to selected Office Bearers at each Annual General Meeting and throughout the season.
- (c) A register of all keys issued shall be kept and be under the control, of the Director of Finance and the keys shall be returned to the Director of Finance or their nominated person at the Annual General Meeting.

- (d) The Surf Clubhouse is for use of the Club Members and/or others at the discretion of Board of Directors.
- (e) The Club's consent must be obtained for the hiring or leasing of the building or its precincts.
- (f) No unseemly conduct likely to interfere with the comfort of Club Members will be permitted.
- (g) No member shall remove from the Club or use any of the Club's property for any purpose other than that for which it was intended without the sanction of the Club Executive.
- (h) All property wilfully damaged or destroyed shall be paid for or replace by those found to be responsible.
- (i) The Director of Finance shall at all time ensure that Club property is adequately insured.

SURF SPORTS COMPETITION

- 1. CLUB COMPETITIONS** - Club competitions shall be conducted in accordance with the rules of the current SLSA Competition Manual/s and Association Rules and By-Laws. The types of events, grades of events, scheduling of events and minimum requirements for the number of starters for events, shall be determined from time to time by Board of Directors.
- 2. OPEN ORDERS, TROPHIES AND PRIZES:** - In relation to Open Orders, Trophies and Prizes (cash or kind) and eligibility to accept or compete for such open orders, trophies and prizes shall be in accordance with the ruling of the current Competition Manual/s and Rules and By-Laws of Surf Life Saving Australia.
- 3. INSTRUCTION BY MEMBERS:** -Any person who undertake instruction, be it Lifesaving or Competition shall hold a minimum Level 1 Coaching Accreditation in that discipline.
- 4. STATE AND NATIONAL CARNIVAL COMPETITION:** - To be able to compete at State and National Title Competition, members must comply with the mandatory Patrol Hours required, as may be set from time to time by the Controlling Body.

JUNIOR ACTIVITIES

CLUB COMPETITIONS

Club competitions shall be conducted in accordance with the rules of the current SLSA Competition Manual/s and Association Rules and By-Laws. The types of events, grades of events, scheduling of events and minimum requirements for the number of starters for events, shall be determined from time to time by Board of Directors.

EDUCATION

1) PURCHASE OF TRAINING MANUAL

Appropriate to their Membership upon being accepted as a member of Umina S.L.S.C. Inc it will be mandatory for at least one award member per family to purchase a Training Manual if undertaking any lifesaving courses.